

February 25, 2021

Project Manager, Inflow and Infiltration Flow Monitoring and Implementation #25823

DEPARTMENT: Environmental Services Department
BRANCH: Infrastructure Asset Management Branch

Salary: \$107,874 to \$126,846 annually

LOCATION: 17250 Yonge Street, Newmarket
STATUS: Temporary Full-Time, Approx. 24 months

This is an Addition to staff
Non-Union position

POSITION PURPOSE

Reporting to the Manager, System Sustainability Management is responsible for the planning and implementation projects as part of the Inflow and Infiltration Reduction Program, including project management services for evaluating and implementing plans for execution, leading system performance, controls and monitoring and risk mitigation for linear wastewater infrastructure; planning, organizing, coordinating with projects teams and our local municipalities on asset management and inflow and infiltration reduction projects.

MAJOR RESPONSIBILITIES

- Acts as the Region's lead for the delivery of inflow and infiltration reduction/water conservation and efficiency projects and program management as applicable.
- Manages system performance monitoring design, construction, and commissioning and review development applications to ensure compliance with Region's requirements, capital works program, timing and budget. Prepares detailed estimates of project costs and assist with capital forecasts and reports.
- Plans and leads Public Consultation activities including information forums.
- Participates in branch planning and strategic initiatives for service improvements.
- Participates in the development and maintenance of procedures, guidelines and templates.
- Assists with the preparation of the 10-year capital plan.
- Supervises staff including recruitment, selection, hiring, scheduling assigning and monitoring work, determining training and development needs, coaching and mentoring, conducting performance appraisals and determining/recommending disciplinary action up to and including dismissal in accordance with collective agreements, Regional policies and practices.
- Conforms to Quality control and Quality Assurance program for project management services.
- Maintains effective working relationships with stakeholders including public, Council, developers, consultants, contractors, suppliers, other municipalities and Region staff.
- Participates in Division/Branch and Departmental objectives.

QUALIFICATIONS

- Successful completion of a University Degree in Engineering or approved related Engineering field.
- Must be registered as a Professional Engineer (P.Eng) with the Professional Engineers Ontario.
- Minimum of five (5) years' experience (inclusive of E.I.T. experience) in any or all aspects of solid waste facilities, water main, sanitary sewer, pumping station as well as water and wastewater treatment plant design, with demonstrated commitment to design quality and process as well as complex project management experience and previous demonstrated direct supervisory experience.
- Solid experience in inflow and infiltration reduction planning, measuring, monitoring and program development.
- Experience in the planning, approvals, design, construction and operating processes of municipal infrastructure including administrative/operational experience in the municipal infrastructure industry (e.g. Water/Wastewater or Solid Waste or Transportation) and demonstrated supervisory or leadership experience.
- Valid Ontario Class "G" driver's license and reliable vehicle for use on corporate business.
- Leadership competencies including operating strategically, leveraging diversity and differences, customer focused, ensuring accountability, managing complex problems, financial management, employing interactive and effective communication, fostering collaborative relationships, cultivating engagement to drive vision and purpose, managing and developing talent, establishing and maintaining trust, displaying self-awareness, and demonstrating resiliency.

Please apply online by **March 10, 2021 at 4:30 p.m.** As an alternative, you can apply via e-mail to careers@york.ca. All job vacancies are recorded on a 24-Hour Career Line and may be accessed by calling 1-877-464-9675 ext. 75508. We thank all candidates for their interest; however, only those selected for an interview will be contacted via email.

York Region is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. At the Region, we respect, encourage and celebrate our diversity. If contacted for an employment opportunity, please advise if you require accommodation.

